



Standards Committee

Date: FRIDAY, 31 JANUARY 2014
Time: 11.30am
Venue: COMMITTEE ROOM 3, 2ND FLOOR, WEST WING, GUILDHALL

Members: Edward Lord (Chairman)
Oliver Lodge (Deputy Chairman)
Judith Barnes (External Member)
Nigel Challis
Revd Dr Martin Dudley
Alan Graham (External Member)
Felicity Lusk (External Member)
Alderman Julian Malins
(VACANCY – *Common Councilman*)
(VACANCY – *External Member*)

Enquiries: Lorraine Brook
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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

For Decision

3. **MINUTES OF THE PREVIOUS MEETING**

To agree the public minutes of the meeting held on 29th November 2013.

For Decision
(Pages 1 - 4)

4. **TERMS OF REFERENCE OF THE STANDARDS COMMITTEE - REVIEW**

The Committee is asked to review their terms of reference, and those of its Sub Committees, ahead of the reappointment of Committees by the Court of Common Council in May 2014.

The terms of reference of the Standards Committee and the Sub Committees are attached at Appendix 1.

For Decision
(Pages 5 - 10)

5. **AMENDMENTS TO THE MEMBERS' CODE OF CONDUCT - MANDATORY REGISTRATION OF GIFTS AND HOSPITALITY**

A report of the Town Clerk and the Comptroller and City Solicitor relative to the introduction of a mandatory regime for all Members of the Court of Common Council and Co-opted Members in respect of the registration of gifts and hospitality.

The existing Code of Conduct is attached Appendix 1. Appendix 2 sets out, in tracked changes, those revisions that were proposed at the 29th November 2013 meeting of the Standards Committee. Appendix 3 sets out a revised Code of Conduct incorporating all of the proposed changes.

For Decision
(Pages 11 - 24)

6. **CO-OPTED MEMBER APPOINTMENTS - UPDATE**

A verbal update by the Town Clerk relative to the appointment of Co-opted Members to fill existing and forthcoming vacancies on the Standards Committee.

For Information

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**